

**Soo Finnish Nordic Ski Club
Meeting Minutes
December 1, 2010**

Present: Joanna MacDougall Jim Mihell Larry Tomie
 Colin Edwards Mark Crofts Bob McCron
 Bill Polnick Colin Templeton Betty vanKerkhof
 Gail Lane

TOPIC	KEY DISCUSSION POINTS	DECISION/ACTION
Jackrabbit Ribbon Order	- Ribbon order going in and had setup costs so plan to bulk order	- No additional ribbons needed for other events
Purchase of BBQ	- 2 BBQs were donated to club but they are missing - BBQ needed for JR tailgate parties starting on Dec 18 - Discussion re best place to safely store BBQ due to propane issues	- staff will continue to look for BBQs - Joanna to contact Betty if not found and she will donate BBQ
Race team/Biathlon dues Payment	- The race teams do not register on Zone 4 so manual tracking of registration payments is required	- Jim M. will get list of racers, check with Adriana re payment and fwd list to Colin T. - Adriana to inform Colin T. when payments received - Colin to ensure all paid
Race Team Policy	- Appendix 7 Financial Assistance was modified to separate Race Team and Biathlon Team and their budgets - Appendix 5 and 6 – it was noticed that the manual contained outdated fee amounts	- BIRT changes to Appendix 7: Financial Assistance of the Race Team Manual accepted as presented Mvd: Jim M. 2 nd : Betty V. CARRIED BIRT where there is any reference to fees in the Race Team Manual, the wording will be changed to 'To be determined annually' Mvd: Betty V. 2 nd : Jim M CARRIED - Gail to make revisions and send to Race Team Coaches for them to distribute to skiers
Health & Safety Plan	- Query as to whether one exists or has in the past - Some H&S procedures are included in Operational Policies and staff are creating more to include	- Tina and Jim M. to research other Clubs and CCC - Betty will continue to pursue addition of H&S procedures in Operations Policies

Adjourned 7:50 pm

NEXT MEETING WEDNESDAY January 5, 2011 – Civic Centre - 7 pm